

**MINUTES of the MEETING of the ST BLAISE TOWN COUNCIL
Held at the ST BLAZEY COMMUNITY ROOMS, Station Road, St Blazey, on
Thursday 31st May 2018**

Present

Councillor J Anderson – Mayor
Councillor Roy Taylor – Deputy Mayor

Councillors

R Chamberlain, J Moore, T Nethercott, K Simms and J Taylor.

In attendance: Town Clerk
Cornwall Cllr J Rowse
Community Link Officer Tasha Davis
Dave Pearce

Before the meeting began, the Mayor told the Council that she had received Councillor Allen's resignation. The Clerk was instructed to start the recruitment process.

1805/01 ELECTION OF MAYOR

It was UNANIMOUSLY RESOLVED that Councillor June Anderson to be returned as Mayor of the Town Council.

1805/02 TO ACCEPT APOLOGIES FOR ABSENCE

Apologies were received from Cornwall Councillor P Giles & Councillor S Ford.

1805/03 ELECTION OF VICE MAYOR

It was UNANIMOUSLY RESOLVED that Councillor Roy Taylor be Deputy Mayor of the Town Council.

1805/04 ELECTION OF OFFICERS

June Anderson - Burrows Board of Directors
Carlyon Bay Development Representative
Cornwall Community Flood Forum
Employment Appeals Panel
Grow St Blazey
New Pavement Steering Group
New Community Centre Steering Group
Par Liaison Group
Par Skate park Steering Group
Planning Committee
PL24 Community Association

	<p>St Blazey Community Watch St Blazey Reclaimed 2nd Internal Verifier</p>
Roy Taylor	<p>Burrows Board of Directors Community Network Panel Cornwall Community Flood Forum Doubletrees School of Governors (Deputy) Eden Community Geothermal Liaison Group Employment Committee Fourways Youth Club Management Committee Grow St Blazey Hands Together New Community Centre Steering Group New Pavement Steering Group Par & St Blazey Community Flood Group Emergency Planning Group Planning Committee St Blazey Community Watch</p>
Ryan Chamberlain	<p>Employment Appeals Panel Internal Verifier. Par and St Blazey Community Flood Group Emergency Planning Group PL24 Community Association PL24 in Bloom St Blazey Community Watch</p>
Jenny Moore-	<p>Cornwall Community Flood Forum Cornwall Association of Local Councils Employment Committee Eden Liaison Grow St Blazey Hands Together Historic Environment & Heritage Representative Luxulyan Valley Partnership Par and St Blazey Community Flood Group Emergency Planning Group Planning Committee PL24 Community Association St Blazey Reclaimed</p>
Tony Nethercott-	<p>Burrows Board of Directors Cornwall Association of Local Councils Community Network Panel Employment Appeals Panel Fourways Youth Club Management Committee PL24 Community Association Par Skate park Steering Committee Par & St Blazey Community Flood Group</p>

Emergency Planning Group
 New Pavement Steering Group
 New Community Centre Steering Group
 Par Liaison
 Planning Committee
 St Austell Bay Economic Forum
 St Blazey Community Watch

Kelvin Simms - Doubletrees School of Governors
 Employment Appeals Panel
 PL24 Community Association
 PL24 in Bloom
 Press Officer

Jenny Taylor- Burrows Board of Directors
 Employment Committee
 Footpath/Bridleway/ Cycle ways
 Fourways Youth Club Management Committee
 Local Transport Representative
 New Community Centre Steering Group
 New Pavement Steering Group

1805/05 **MINUTES**

The Minutes of the meeting of 27th April 2017 were confirmed as being correct and later signed by the Chairperson.

1805/06 **DECLARATIONS OF INTEREST**

There were no expressions of interest on items on the Agenda.

1805/07 **MATTERS ARISING**

1804/07 Councillor Rowse said that the previous list of Network Area transport schemes had been dissolved, this is planned and has as yet not happened.

1805/08 **POLICE CRIME FIGURES**

The Clerk received an e-mail on May 18th informing us that the police will not be providing monthly reports anymore, just an annual report. Attendance will also be annually if shifts/work allows.

1805/09 **COMMUNITY WARDENS REPORT**

The weed killing continues around the town, weather permitting, all the LMP footpaths have had their first cut. Hay Nurseries have yet to tell us the plants are ready but as soon as they do they will be planted as the planters are ready. All other work is up to date.

The Councillors thanked Dave for his achievements throughout the year and commended him on his high standard of work.

1805/10 **COMMUNITY NETWORK HIGHWAYS SCHEME**

Tasha Davis, The Community Link Officer, told the Councillors that a choice was made by Cornwall Council to either disband the Community Networks or strengthen them. It was decided to strengthen them and as a result the Community Network Highway Scheme was born. The Council was asked to nominate projects. It was decided that Double Yellow Lines opposite the entrance to Porth Meadow in Par Lane, Double Yellow lines for Old Roselyon Road and No Entry sign for HGV's except for access at either end of Station Road.

The Clerk will complete the expression of Interest form and item will be added as and when they come to the Councillors attention.

1805/11 **A REPORT FROM CORNWALL COUNCILLOR PAULINE GILES**

Sorry I am not able to attend this evening, I am on holiday, having a rest before the shop opens.

At the end of April, we had the quarterly Community Network Panel meeting, much of the discussion was about how the £50,000 for the Highways scheme will give to each panel area. Can I ask you to give this your immediate attention, as priorities need to be submitted by 2 July.

I have proposed that, as there are five network panel areas, in order to get some quick wins for our people, we have £10,000 each to spend. We can, if the Town Council decides, hold on to it and put it towards a larger project, or you can match fund to get something done.

As there are numerous Network Panels around Cornwall, it is important that we come to a consensus and submit before 2 July, as it is likely to turn into a bun fight in order to get the work done. Let us be one of the first to submit and see improvements.

It was a lovely sunny day for the PL24 in Bloom St Andrews Road duck pond litter pick, well done to Councillor Rowse for organising it. It was heartening to have four young boys turn up to help, I hope we can build on this.

I attended Budehaven School with Dr Barbara Vann, Chair of the Cornwall Foundation Trust, to view the Integrated Health Centre. With so many children having complex illnesses, this facility, which is independent of school, but which works closely with the school assists children to find help, using numerous organisations. Children who self-harm, have been abused, are bullied and other problems (the list is endless) can meet for private discussion about their problems in privacy. I would love to see one of these in Fowey Academy, and once I am back from holiday, will be seeking a meeting with the school.

I was on BBC Spotlight discussing the new shop, St Blazey Recycle, Reuse, Resale CIC, we are opening on Friday 15 June 10am, I would be delighted to see some of

you there. I am now looking for volunteers to give a little of their time, to help repair, maybe make tea, operate the till. I am very excited about this project which hopefully will become the hub for St Blazey, where groups of all ages can come. I have just taken possession of six refurbished computers from Mounts Bay School, some of them will be set up to help those faced with Universal Credit problems make their online applications.

Last week I met with Zoe Gofton, the Community Safety Officer, about setting up Safer St Blazey, under the umbrella of Safer St Austell. I will be attending a meeting to learn more in July, when I will then be able to report back more, we will be setting this up.

St Blazey Festival will now be on Sunday 17 June from 5pm, I have booked a bouncy castle, we have candy floss and hopefully popcorn, a BBQ and some stalls, we have a male singer and at dusk the outdoor cinema will show Paddington 1. There is no charge for this, but we will have buckets shaking, to start saving for the 2019 event. If anyone is on hand to help, please let Gaynor know.

1805/12 **A REPORT FROM CORNWALL COUNCILLOR JORDAN ROWSE**

The Wainhomes parks are all installed and the kids love them, so that's a long awaited tick in the box.

As well as the usual casework issues, I have been out and about this month. At the start of the month I was pleased to have been contacted by Biscovey residents wanting me to organise a litter pick along Par Moor Road because they were so fed up of how badly it was littered. Half a dozen of us went out and I couldn't believe how much litter we picked in such a short space of time. Just in the Sandy River alone we found over 20 empty bottles of vodka. More and more people are joining the fight against littering and the difference is noticeable. However the few are still mindlessly continuing to litter, so if you see anyone doing it please report it to Cornwall Council.

At the start of the month we also had our PL24 in Bloom launch over at St Andrews Pond and I am delighted to confirm we are now a formal group. The launch was great. We had glorious weather, picked lots of litter and started work on clearing the footpath from the bunny field to the pond, creating greater disabled access to and from the pond. We plan to do more and more action sessions going forward and are always looking for people to join our action group, so if anyone wants to get involved please get in touch.

Another aspect affecting the state of the area, it is clearly noticeable that Cornwall Council are behind with their maintenance programme for the hedges, verges and their green and open spaces. I have raised this with Cornwall Council and asked for certain areas, like the A390, to be given priority. Work started on it at the end of last week but the work is rather second rate. Again I have seen at least 10 people making derogatory comments on Facebook about the state of the area, and I can't stress how important it is that people actually report this rather than rant on Facebook which does not solve anything.

I raised concerns with both Highways and Imerys over the winter about the standing water on Par Moor Road after heavy rain and the state of the drainage system that runs along the road and under the train tracks, the road was closed overnight last week to carry out the necessary works. The drainage system is now clear and should take away the water that normally sits on the road.

We had Full Council this month and I was proud to support the Council's decision to approve a grant to invest £1.4 million towards the Eden Project's geothermal energy project. This is fantastic news and really shows the ambition of this Council. Geothermal energy is not a new resource - it's something that has been used in one way or another for years and years. However, for something that has been around for so long, it is still ever relevant today, and I don't doubt that it will become a more vital resource going forward.

The potential this has for our economy, the inward investment this could attract, and the prospect of Cornish Lithium is something that excites me. I am delighted that Cornwall Council has supported this project which will seriously look in to the potential of geothermal power. Eden have been working on this project for a number of years and so this has been a long time coming. I absolutely support Eden's brave and innovative efforts to find, extract and produce geothermal power. This really will allow Cornwall to become a leader in environmental growth and renewable energy.

Also at Full Council I was delighted to be appointed and voted in as a Councillor on the Institute of Cornish Studies (ICS). The ICS seeks to promote a greater knowledge of historical and contemporary Cornwall. This partnership between the University of Exeter and Cornwall Council combines academic research and teaching with community engagement and promoting Cornish culture and heritage is incredibly important to me, so I very much look forward to working with the Group.

PL24 Community Association are holding the Big Lunch at Par Running Track on Sunday 3rd June and it would be great to see some Town Councillors there.

1805/13 **COUNCIL TO ADOPT THE GENERAL POWER OF COMPETENCE FOR 2018/19**

Councillor R Taylor proposed the Town Council adopt the General Power of Competence for 2018-19, Councillor T Nethercott seconded the proposal. All the Council agreed and so it was RESOLVED.

1805/14 **UPDATE ON GDPR**

The Clerk, Councillor Moore and Councillor Nethercott attended GDPR training on May 3rd. St Blaise Town Council were correct to appoint a Data Protection Officer at the April meeting as there will be no exemptions for Town Councils. As a result of the Clerk being appointed a new contract and job description will need to be written to portray this and the Clerk is now entitled to an increase in pay point of the Clerks pay scales.

A data impact statement must be written, a Privacy Impact Assessment must also be written for records that are kept for individuals, mainly staff and an Annual Data Protection Statement must be written each year end. A GDPR statement must be put at the end of the web-page on the web-site warning those that use it that the web-form catches the IP address from the computer from which it was sent.

Data protection permission has been sought from all the Community Groups that are listed on our web-site, letters from individuals, people or businesses must only be kept while relevant. Planning Applications must only be kept while under review. Councillors must now give the Clerk a reason to ask for certain confidential data.

1805/15 **APPOINTMENT OF A GDPR COMMITTEE**

Councillors Moore and Nethercott who had attended the training both volunteered as did Councillor Simms who is involved in this with in his professional duties and so it was agreed.

1805/16 **THE 2016-17 INTERNAL AUDIT**

The Clerk distributed the Internal Audit report from Aalgaard Renshaw Business Solution Ltd who gave the Council which gave the following conclusion.

Having undertaken a comprehensive Internal Audit of St Blaise Town Council's accounting records and system of internal control, we have concluded that, on the basis of our inspection, the Town Council has maintained an effective and accurate system of internal control arrangements for the accounting period 2017/18.

The Town Council's 'Internal Audit Report', part 4 of the Annual Return, has been duly completed and signed. We are of the firm opinion that the control objectives set out in that report have been achieved within the financial year to a high standard and thereby easily meets the needs of the Council.

There were no suggestions but gave the Clerk a special mention for her co-operation and commended her for the high standard in which her business records are recorded and maintained.

1805/17 **RECYCLING IN ST BLAZEY**

Councillor Simms was disappointed to find that Re-cycling in St Blazey is one of the worst in the County. A discussion took place on how the Council could improve recycling target and it was agreed that permission would be sought from Co-Op to station Recycling containers in the Car Park. If approved Cornwall Council will be asked if they can be supplied.

1805/18 **MAINTENANCE OF THE BRITANIA ROUNDABOUT**

Councillor Moore and Cornwall Councillor Rowse have talked about ways to improve the Britannia Roundabout and the question was asked regarding the Town Council purchasing it. The Clerk did not believe this to be allowable as it is Highways responsibility.

Discussion took place regarding sharing the cost with a neighbouring Council and Sponsorship. The Clerk was instructed to seek quotes for maintaining it as Cornwall Councils costs are too expensive and if viable sponsorship could be investigated.

1805/19 **ANNUAL REVIEW OF RISK ASSESSMENT**

The clerk distributed the Risk Assessment. Councillor R Taylor proposed that the current document be accepted with change to the meeting place, Councillor Jenny Moore seconded the proposal, all the Councillors agreed and so it was RESOLVED.

1805/20 **PROJECT LIST**

New Community Centre/Burrows Centre – The extension to the Car Park is currently underway. Purl Design have informed the Clerk that they have been struggling to find 3 contractors to price for the extension work. He believes that Dale Isbel would be his first choice to build the extension, but understands that we require 2 other quotes

The tender package will need putting together again and initially we used a quantity surveyor but the quantity surveyor is no longer in business. They work with Ed Crossley partnership in Truro and they would be prepared to take over the tender process and deal with the contractor appointment and valuations etc. on our behalf.

Although Purl have been assisting, they are unable to commit to long term projects of this nature that will require project managing. They suggest that they contact Ed Crossley for a formal fee quotation and ask him to tender on our behalf.

If the Council agree, Peter Hume will contact Ed Crossley for a formal fee quotation and ask him to tender to Dale Isbel, Gilbert and Goode and Nova Construction.

The Council instructed the Clerk to get a formal fee quotation.

Neighbourhood Planning – Councillor Moore is currently working on putting together policies.

King Edward Gardens – The Clerk, Councillor Moore and Councillor Anderson met with Tasha Davis, Community Link Officer, earlier today. The Council has been waiting for clarification and progress on the following:-

Fencing to be repaired along Rundles Walk – Completed
 Graffiti Removal – Agreement that this work will be carried out shortly
 The Grass to be cut - Agreement that this work will be carried out shortly.
 Tree debris to be removed - Agreement that this work will be carried out shortly.
 Gate to be put into fencing on Rundles Walk – This work will not be carried out.
 Clarification on decommissioning of lamp post – Will be supplied later.
 Clarification on usage of electric box – Will be supplied later.
 Bin removal – The bin will not be removed and we have been informed we will be billed for emptying.

The Council instructed the Clerk to return the paperwork to our solicitor with a caveat that the agreed completion would not come into force until the works have been carried out. Liability for the maintenance of and upkeep of King Edward Gardens remains the responsibility of Cornwall Council until then.

1805/21 **TOWN CLERK'S REPORT**

Fourways have written thanking the Council for their Annual Donation.

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Please note that this is only an Intention Notice and as of yet an Order has not been Issued

Location: Station Road, St Blazey

Timing: 1900 hours on 30th July 2018 to 0700 hours on 31st July 2018

Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic

Emergency Closure

Location: Station Road, St Blazey

Timing: 31st May to 20th June (24 hours, weekends included) although work is expected to be completed by 6th June 2018.

The Clerk asked WPS to find alternative quotes to Aviva for our insurance, RSA have quoted £2,199.39 on the basis of a three year agreement as opposed to Aviva £3370.82 for a one year agreement.

Councillors agreed to move to RSA.

1805/22 **PLANNING MATTERS**

We have not received any planning applications.

Results Received

- | | |
|------------|---|
| PA18/00547 | Outline Planning permission with some matters reserved: proposed development for No.2 dormer bungalows with garages.
19 Rose Hill
St Blazey
APPROVED |
| PA18/01336 | Variation of condition 2 of notice PA16/10409 (New build hotel accommodation) for substitution of plans for amendments to the design reducing from two blocks to one block. |

Eden Project
Bodelva
APPROVED

PA18/01600 Erection of extension to provide additional office space
And extended staff room.
Middleway Surgery
Middleway
St Blazey
APPROVED

PA18/01792 Listed Building Consent for works to Repair the
chimney which forms Part of a Grade 11 Listed old
foundry.
38 Station Road
St Blazey
APPROVED

PA18/02889 Convert existing integral garage to living space at the
front and utility to the rear.
24 Helleur Close
St Blazey
APPROVED

1805/23 ALEXANDER HALL

There has been a lot of concern regarding a rumour that Alexander Hall is closing
Imminently, the Clerk believes that these concerns have now been addressed and
resolved.

1805/24 ST BLAZEY COMMUNITY ROOMS

The gardens outside the Community Rooms have had some attention and look very
presentable.

1805/25 ACCOUNTS

Payments Received

Hall Bookings	1288.00
Interest	2.10
High Deposit Int	185.24
C/R room hire	9.00
Black Sacks	10.50

Expenditure

Clerks Wage	1424.10
Wardens Wage	612.34
Broadband	32.09
UK Fuels	58.00
Insurance	280.92
HMRC	560.87
CC (pen)	491.33
Stationery	120.37
CALC	145.80

Biffa	246.48
A Renshaw	390.00
Icon Web	301.50
SWW(fountain)	10.77
Eclipse	2.84
<u>AH</u>	
Bus Rates	221.00
SWW	122.00
EON	59.00
EDF	110.00
The Range	19.99
Cleaners Wage	62.95
Chubb (parts)	13.57
S Vicary	65.00
<u>PC</u>	
PC's Bus Rates	53.00
EDF	9.00
Locking	31.00
Cleaning Mats	94.03
SWW	143.32
<u>Community Rooms</u>	
Bus Rates	117.00
EDF	128.00

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1,494.84

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5,926.27

All the Councillors RESOLVED to accept the accounts submitted.

1805/26 TOWN BUSINESS

Councillor Moore attended the SABEF event on May 9th and found that St Austell Place means a much wider area than simply St Austell, this is the reason that councillors from outlying parishes were invited. Although St Blazey was not mentioned its assets were, Eden, Imerys, etc. as belonging to St Austell. Councillor Moore felt that St Blazey might be regarded as a dormitory town for St Austell and wondered what place making means for the centre of St Austell – particularly the ‘greening’ aspect which seemed to involve the outskirts and not the centre.

Councillor Moore is concerned as the results of the NP questionnaire show that almost 100% of respondents want to see the continuation of a separation between St Blazey and St Austell. The NP will have to be clear on this. This level of feeling indicates to her that residents of St Blazey do not want to be seen as part of St Austell. The St Blazey community has a strong sense and the profile of St Blazey definitely needs raising. One aspect in relation to this is that there needs to be a business club.

Councillors Nethercott and Rowse assured the Council that they are fighting at the SABEF meetings for St Blaise to be recognised.

Councillor Moore has been concerned about a rumour that Wyevale Garden Centre site is to be changed to industrial units however she has seen Alex at Wyevale and been told that the whole concern is up for sale. Apparently they do have interested buyers, but they are only looking at 123 branches. Par Wyevale is valued at £1m as they have the freehold. He seems quite relaxed about it and so Councillor Moore hopes his optimism is well founded.

Councillor Anderson told the Council that the Carlyon Bay Development plans have been put on hold until Brexit has been finalised.

Councillor Chamberlain told the Council that he is now secretary for PL24 in Bloom.

Councillor Roy Taylor reported that the Flood Group Risk Assessment is nearly ready so the group can be added to the TC insurance.

1805/27 **DATE AND TIME OF NEXT MEETING**

The next meeting will be on 28th June 2018 at 7.30pm.

There being no further business, the meeting closed at 9.17 pm.