

ST BLAISE TOWN COUNCIL  
FREEDOM OF INFORMATION ACT PUBLICATION

St Blaise Town Council is made up of A Chairman, Vice Chairman and ten Councillors.  
The Council employs a Town Clerk.  
The Council Office is at :-

Alexander Hall  
Middleway  
St Blazey  
PL24 2JH

The Clerk can be contacted at the above address and contact details are as follows:-

Gaynor Mamo  
Tel; 01726 816595  
E-mail – [townclerk.stblaise@virgin.net](mailto:townclerk.stblaise@virgin.net)  
Web site – [www.stblaisetowncouncil.co.uk](http://www.stblaisetowncouncil.co.uk)

Financial information relating to projected and actual income and expenditure, procurement, contracts and financial audit will be made available on request.

- Annual return form
- Annual statutory report by auditor
- Precept request
- Members allowances / expenses
- Loans sanctioned
- Financial standing orders and regulations

Our priorities

- Parish plan
- Annual report to parish or community meeting
- Best value performance plan
- Best value inspection reports
- Policy statements issued by council
- Responses to consultation papers

How we make decisions

Minutes of all Council Meetings are available.

- Timetable of meetings
- Agendas
- Responses to planning applications
- Procedural standing orders
- Members' register of interests
- Minutes of council and council sub-committee meetings

Our policies and procedures are available.

- Policies and procedures for the conduct of council business
- Policies and procedures for the provision of services
- Policies and procedures about the employment of staff

Lists and registers

Any information we are currently legally required to hold in publicly available registers.

- Any publicly available register or list
- List of assets

Information about the services we offer are available.

- Details of the services for which we are responsible
- Community centres and village halls
- Parks and playing fields
- Bye-laws
- Litter bins
- Bus shelters